

# Emergency Sub Plans

Plans that work on any day of the year.

|                     |  |                  |             |
|---------------------|--|------------------|-------------|
| TEACHER             |  | GRADE AND ROOM   | OFFICE EXT. |
| CLASS SCHEDULE      |  | MORNING WORK     |             |
| <div></div>         |  | <div></div>      |             |
| 1. ACTIVITY 1       |  |                  |             |
| <div></div>         |  |                  |             |
| 2. ACTIVITY 2       |  |                  |             |
| <div></div>         |  |                  |             |
| IF YOU FINISH EARLY |  | HELPFUL STUDENTS |             |
| <div></div>         |  | <div></div>      |             |

# Where to Find Things

| WHAT                        | WHERE IT IS |
|-----------------------------|-------------|
| Class list and photos       |             |
| Seating chart               |             |
| Bus and pickup list         |             |
| Medical needs and allergies |             |
| Emergency drill map         |             |
| Extra copies                |             |
| Book bins and read-alouds   |             |
| Supplies                    |             |
| Behavior plan               |             |
| Lunch and recess routine    |             |
|                             |             |
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