

Presentation Rubric

STUDENT		TOPIC			DATE
CRITERIA	4 EXEMPLARY	3 PROFICIENT	2 DEVELOPING	1 BEGINNING	SCORE
Content	Knows the topic in depth; facts are accurate, specific and well chosen.	Knows the topic well; accurate facts support each main point.	Knows some of the topic; facts are thin or have a few errors.	Knows little of the topic; facts are missing or wrong.	
Organization	A strong hook, a clear order and a conclusion that ties it together.	Clear beginning, middle and end that are easy to follow.	Some parts are out of order, or the ending is missing.	Hard to follow; no clear beginning or end.	
Voice and Pace	Clear, loud enough and well paced, with expression that holds interest.	Clear and loud enough; the pace is mostly steady.	At times too quiet, too fast or hard to understand.	Hard to hear or understand for most of the talk.	
Eye Contact and Body Language	Looks at the whole audience; confident posture and gestures.	Often looks at the audience; stands tall with few distractions.	Reads from notes or slides most of the time; some fidgeting.	Reads the whole time; little eye contact.	
Visual Aids	Neat, easy to read and add to the message; few words on each slide.	Clear, easy to read and connected to the topic.	Cluttered, hard to read or loosely connected.	No visuals, or they distract from the talk.	
Time and Questions	Within the time limit; answers questions with confidence and detail.	Close to the time limit; answers most questions.	Well over or under the time; answers few questions.	Far off the time limit; cannot answer questions.	
COMMENTS				TOTAL OUT OF 24	